

# Admission of Children of Non-Entitlees to a Bundeswehr School Abroad

## Information Sheet

### 1. Attendance of Bundeswehr schools abroad

The Bundeswehr operates schools in foreign countries to provide school education to the children of Bundeswehr members serving abroad.

Attendance of these schools is gratuitous for children of “entitlees”. Entitlees include Bundeswehr members serving in an active duty status in the country where the school is domiciled.

Children of “non-entitlees” may be admitted to Bundeswehr schools on a space-available basis only. Admission will be at the discretion of the school principal.

Bundeswehr schools impart the knowledge and skills required for attaining prescribed educational goals. This is effected by means of a standardized curriculum. Bundeswehr schools do not provide extracurricular care, all-day schooling or special education support. Cancelled lessons will be rescheduled, if possible. Any such rescheduling of cancelled lessons will be fully at the discretion of the schools.

Parents / legal guardians are to advise their children on adherence to school rules and the provisions under the School Education Act. A student may be expelled from school for severe violation of school regulations.

### 2. Obligatory tuition fees

Children of non-entitlees may be admitted to Bundeswehr schools abroad only against payment of a tuition fee. Parents / legal guardians are obliged to pay the monthly tuition fee by the established payment dates.

Tuition fees are as per the table below and are subject to annual adjustment.

	<b>1<sup>st</sup> child</b>	<b>2<sup>nd</sup> child</b>	<b>3<sup>rd</sup> child and further children</b>
<b>Elementary school</b>	377,00 €/ month	188,00 €/ month	no fee
<b>Secondary level I</b>	423,00 €/ month	211,00 €/ month	no fee
<b>Secondary level II</b>	470,00 €/ month	234,00 €/ month	no fee

Tuition fees are payable throughout the school year, including school holiday periods. Fees will not be reduced on the grounds of cancelled lessons.

Tuition fees do not cover any additional expenses, as may be incurred for class field trips, for example. If a student joins or leaves school during the school year, tuition fees will be charged for the full month in which the student joins or leaves school.

### **3. Reduced tuition fees**

In cases of particular hardship, the Office of Defense Administration may decide that tuition fees be reduced if requirements are met and if necessary documentation is provided in full. Tuition fees remain fully payable until pertinent requests have been granted. If a request is granted, any overpayments will be reimbursed starting from the month the request was filed.

### **4. Accident insurance and liability**

Furnishing proof of adequate liability insurance and accident insurance is mandatory for students to be admitted to Bundeswehr schools abroad.

Students and parents / legal guardians shall exempt the school sponsoring body and all persons entrusted by it with student supervision and/or teaching tasks from any and all liability claims. This shall not apply to cases of intent or gross negligence.

Furthermore, the school shall not be held liable for any personal items brought to school (such as clothes, technical devices, bicycles, purses and items of value).

Students and parents / legal guardians shall be jointly and severally held liable for non-compliance with any of the aforesaid obligations.

### **5. Points of contact**

Points of contact are: 1) the local Office of Defense Administration for issues concerning eligibility status, tuition fees and insurance rules; 2) the school staff for questions as to a student's school career, curriculum-related issues, school operation and school life.

**To be retained by the Office of Defense Administration:**

Name of  
student: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I / we hereby confirm receipt of a copy of the information sheet on "Admission of Children of Non-Entitlees to a Bundeswehr School Abroad."

\_\_\_\_\_  
Place Date

\_\_\_\_\_  
Signatures of parents / legal guardians

\_\_\_\_\_